



## United Nations Global Service Centre

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed by UNGSC. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Global Service Centre. You are therefore requested to direct all queries regarding this EOI to United Nations Global Service Centre using the fax number or e-mail address provided below.

**Title of the EOI:**

Invitation to Bid for the provision of various workshop equipment, tools and supplies to the United Nations Global Service Centre  
(UNGSC, Brindisi)

**Date of this EOI:** 7 August 2025**Closing Date for Receipt of EOI:** 4 September 2025**EOI Number:** EOIUNGSC23792**Beneficiary Country/Territory:** Italy**Commodity/Service category:** Facility Management**Address EOI response by fax or e-mail to the Attention of:** Ms. Patrizia Ferrari**Fax Number:** NA**E-mail Address:** [unlb-procurement@un.org](mailto:unlb-procurement@un.org)**UNSPSC Code:**

27110000 - Hand tools  
41110000 - Measuring and observing and testing instruments  
31190000 - Grinding and polishing and smoothing materials  
24000000 - Material Handling and Conditioning and Storage Machinery and their Accessories and Supplies  
46151500 - Crowd control equipment  
25190000 - Transportation services equipment  
31150000 - Rope and chain and cable and wire and strap  
40150000 - Industrial pumps and compressors  
23100000 - Raw materials processing machinery  
21100000 - Agricultural and forestry and landscape machinery and equipment



## DESCRIPTION OF REQUIREMENTS

The United Nations Global Service Centre hereby invites qualified vendors to submit their expression of interest for the establishment of a Long-Term Contract (3+1+1 years) for the Provision of Various Workshop Equipment, Tools and Supplies on an “as required basis” to the United Nations Global Service Centre (UNGSC), Brindisi, Italy.

This requirement includes:

- Category I – Hand Tools (i.e., cutting tools, pliers, screwdrivers, wrenches, measuring, layout and dispensing tools, etc.).
- Category II – Miscellaneous (i.e., tool kits, tool bags, tool chests, workbenches, trolleys, adhesives, vehicle servicing equipment, road barriers, grinding and polishing materials, etc.).
- Category III – Lashing (i.e., ropes and cargo slings, buckles lifting equipment, etc.).
- Category IV – Tools (i.e., power tools and batteries).
- Category V – Warehouse Equipment (i.e., compressors, cleaning equipment, pallet trucks, floor machines and accessories).

## GENERAL NOTES

All the offered products must be fully compliant with EU standards (European Union standards) or equivalent and marked with CE (Conformité Européenne) or EN markings or equivalent, with current safety rules and regulations, including applicable European Union legislation, such as Directive 2009/104/EC, as well as other relevant EU directives and standards and related updated versions.

At the tender stage, Bidders will be requested to provide evidence of having supplied similar warehouse equipment, tools and supplies during the last five (5) years.

Contractor/s must deliver the materials ordered within twenty (20) working days for items listed in Category from I to IV and forty (40) working days for Category V, upon receipt of the Purchase Order.

All items supplied must carry the standard manufacturer’s warranty, with a minimum coverage period of one (1) year from the date of delivery and acceptance by the UN. Additionally, an extended warranty period of a minimum of two (2) years shall be provided for items in Category V.

The delivery terms for all the materials included in the above listed categories is:

Delivery At Place (DAP)

United Nations Global Service Centre (UNGSC)

Piazza del Vento, 1

72100 Brindisi – Italy

The UNGSC reserves the right to award multiple contracts through a split award process if it is determined to be in the best interest of the Organization

Vendors possessing the following attributes are strongly encouraged to submit an EOI:

- Disability-Inclusive Organizations: Actively promoting inclusivity for people with disabilities.
- Commitment to Gender Equality: Demonstrated efforts to achieve gender parity.
- Woman-Owned Businesses: Recognized status as a business owned by women.
- Entities from developing countries, economies in transition, or least developed countries.

Further technical specifications will be shared as part of the upcoming Invitation to Bid (ITB). Bidders will receive a detailed Statement of Requirements (SOR) and Technical Evaluation Matrix to support their understanding of the technical and evaluation criteria.



For clarity, no documentation is required at this stage. Bidders are simply required to indicate their interest in this opportunity, if your company is well-suited and intends to participate in the upcoming solicitation.

Interested and suitable vendors are encouraged to express their interest in participating in this procurement activity by submitting the electronic Vendor Response Form as instructed below.

The procurement exercise will be conducted in accordance with the UN Procurement Manual. Vendors should review the UN General Conditions of Contract for goods and services at the following website: UN General Conditions (<https://www.un.org/Depts/ptd/about-us/conditions-contract>).

#### **SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

To express interest and participate in the tender, vendors must be registered with the UN Secretariat via the United Nations Global Marketplace (UNGM) at a minimum of the Basic Level.

However, in order to be awarded the resulting Contract/s, vendors will be requested to upgrade their level of UNGM registration to LEVEL 1 or LEVEL 2, depending on the awarded Contract amount.

The UNGSC will provide the full technical specifications and administrative instructions, along with a solicitation document to be issued at a later stage after the closing of this EOI.

The Request for Expression of Interest (REOI) does not constitute a solicitation. The UNGSC reserves the right to change or cancel the requirements during the REOI and solicitation process. Thus, submitting a reply to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation documents when issued

#### **NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.***



# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](http://ST/SGB/2006/15), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

**PLEASE NOTE:** You should express your interest to this EOI electronically at:

<https://www.ungm.org/Public/Notice/274689>

**In case you have difficulties submitting your interest electronically, please contact [unlb-procurement@un.org](mailto:unlb-procurement@un.org) directly for instructions.**



## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE:** Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Global Service Centre (UNGSC) by the closing date set forth in this EOI. *Due to the high volume of communications UNGSC is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

