



United Nations Global Service Centre

REQUEST FOR INFORMATION (RFI)

This notice is placed by UNGSC. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Global Service Centre. You are therefore requested to direct all queries regarding this RFI to United Nations Global Service Centre using the fax number or e-mail address provided below.

Title of the RFI:

Provision of Uncrewed Aerial Systems (UAS) Training Services

Date of this RFI: 16 July 2025**Closing Date for Receipt of RFI:** 1 September 2025**RFI Number:** RFIUNGSC23761**Beneficiary Country/Territory:** Global**Commodity/Service category:** Professional Services**Address RFI response by fax or e-mail to the Attention of:** Ferrari Patrizia**Fax Number:** na**E-mail Address:** unlb-procurement@un.org**UNSPSC Code:**

86101810 - Personnel skills training

DESCRIPTION OF REQUIREMENTS

1. Introduction

The United Nations Global Service Centre (UNGSC) is issuing this Request for Information (RFI) to identify qualified suppliers capable of delivering four specialized, instructor-led Uncrewed Aerial Systems (UAS) training programs. These training sessions are intended to support UN Peacekeeping and partner missions and should range between 3 and 10 days in duration, depending on the scope of the course.

2. Objective

The UN seeks information from vendors with proven technical capacity and relevant experience to deliver the described training services. This RFI aims to:

- Assess available market solutions
- Inform feasibility studies
- Define the potential scope of work



- Identify indicative cost structures
- Estimate timelines and required resources

Respondents are also requested to submit non-binding cost estimates (per participant or per session) for each training course. Estimates should exclude travel, accommodation, and per diem expenses, and only reflect training-related costs such as instruction, equipment, materials, and documentation.

3. Training Requirements

3.1 Specific training courses:

a. UAS Operators Training Course

- Target: Beginner to intermediate UN UAS operators
- Focus: Safe flight operations, mission planning, airspace compliance, data capture
- Method: Classroom theory, hands-on practice, drills, and debriefs

b. Train-the-Trainer (ToT) UAS Course

- Target: Experienced UAS operators
- Focus: Building instructional capacity using adult learning principles
- Method: Microteaching, peer feedback, facilitation practice

c. UAS Digital Forensics for First Responders

- Target: Law enforcement and first responders
- Focus: Extracting and documenting drone-based digital evidence
- Method: Forensic tools, lab sessions, and case studies

d. UAS Digital Forensics – Level 1

- Target: Advanced UAS operators and technical staff
- Focus: End-to-end forensic data workflows
- Method: Disassembly, imaging, log analysis, GIS/3D tools, case simulation

3.2 Common Training Parameters

- Class Size: Approximately 12 participants per session
- Trainer Ratio: 1:4 (general), 1:6 (forensics)
- Locations: Primarily UN field missions in Africa and the Middle East
- Equipment: Minimum 4 UAS units per course, batteries, laptops, safety gear
- Deliverables: Manuals, flight plans, logbooks, forensic kits (as applicable)

4. Your Organization

Please include the following details:

- Legal name and full address
- Overview of your organization's experience in delivering UAS training solutions
- Description of equipment, tools, software, and instructional methods to be used
- Differentiators that demonstrate innovative, scalable, and field-adaptable UAS training solutions

5. Experience / Capabilities



- Summary of experience in global deployment of UAS training, particularly in peacekeeping, humanitarian, or field operations
- Description of 24/7/365 support availability, logistics capabilities, escalation models, and regional presence
- Approach to designing and implementing training for globally distributed UN operations
- Flexibility to accommodate changing requirements and emergencies
- Technologies and learning methodologies employed
- Availability of regional/global implementation teams
- Software and tools used for learning management and coordination

6. Time Frames

Please provide estimated timelines for the following:

- Response preparation time for a future RFP
- Standard lead times for preparing and delivering training sessions

7. Cover Letter and Proposal Summary

Respondents are requested to submit a signed cover letter on official letterhead including:

- Legal name and address of the organization
- Authorized representative's name, title, email, and phone number
- Confirmation that the respondent has reviewed and understood the RFI

Along with the cover letter, please provide:

- A summary of your training solution concept
- Highlights of proposed methodology and tools
- References to similar past engagements
- Any additional information to assist the UN in evaluating your capabilities

8. Submission Details

Responses should be submitted via email to: unlb-procurement@un.org

Supplementary materials may also be sent by post to:

Chief Procurement Officer UNGSC Procurement Section Piazza del Vento, 1 72100 Brindisi, ITALY

Reference: RFI – SGITT/TDDPS/TDU

9. Use of Information

- Participation in this RFI is voluntary and at the respondent's sole cost
- The information provided will be used for internal planning purposes and will be treated confidentially
- Responses to this RFI do not constitute a solicitation or imply any obligation on the part of the UN
- Responding to this RFI does not pre-qualify any vendor nor guarantee inclusion in future solicitations.



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Not applicable

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place (www.ungm.org) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](#), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15 may lead to suspension of the registration of the company as a UN vendor.

PLEASE NOTE: You should submit your response to this RFI electronically at:

<https://www.ungm.org/Public/Notice/272699>

In case you have difficulties submitting your response electronically, please contact unlb-procurement@un.org directly for instructions.



RFI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the RFI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the RFI are not considered eligible to participate in the potential solicitation process related to the RFI. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) RFI Process

Vendors interested in participating in the potential solicitation process should forward their information (as requested in the RFI) to United Nations Global Service Centre (UNGSC) by the closing date set forth in this RFI. *Due to the high volume of communications UNGSC is not in a position to issue confirmation of receipt of RFIs.*

Please note that no further details of the potential solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This RFI is issued subject to the conditions contained in the RFI introductory page available at <https://www.un.org/Depts/ptd/rfi>.



